**Alfred J. Adler**

555-555-5555 [View Home Address Guidelines](https://careerservices.wvu.edu/files/d/327ce199-8c12-4611-8170-1135c5f03669/resume-checklist.pdf)

professional.email@gmail.com

**EDUCATION**

**West Virginia University**, *Morgantown, WV* Expected: May XXXX

Bachelor of Science in Chemistry

GPA: 3.4/4.0

**LABORATORY SKILLS**

* 1H, 13C, 1H-1H COSY NMR Spectroscopy
* IR, GCMS and UV Spectroscopy
* Chromatography (gas, thin layer, column)
* Preparation of microscope slides and blood samples
* Staining procedures, including Globin IHC trials, Ferric Ferricyanide, Erythosin B, and Acid Elution
* Accurate record keeping in a laboratory notebooks

**RELATED EXPERIENCE**

**Research Assistant** | West Virginia University | *Morgantown, WV* March XXXX –June XXXX

* Synthesized organic ligands and inorganic compounds using anaerobic techniques
* Characterized products with 1H, NMR, UV-visible, and IR spectroscopies
* Measured interactions of the complexes with duplex DNA via melting curves
* Presented posters at one regional and two local meetings

**Teaching Assistant** | West Virginia University | *Morgantown, WV* March XXXX –March XXXX

* Planned and led help sessions and recitations
* Coordinated materials, conducted lab sessions, and graded lab reports in a timely manner
* Received award for best Chemistry Teaching Assistant

**ADDITIONAL EXPERIENCE**

**Customer Service Associate** | Marshall and Company | *Washington, PA* January XXXX –Present

* Serve customers making various payment transactions
* Process cash advances quickly and accurately to employees, resulting in being honored as Employee of the Month three times
* Balance cash receipts of previous days and compile daily report for the auditing department, eliminating the need for a second shift employee, saving the company over $2,000 per month

**ACTIVITIES**

**Member**, American Chemical Society January XXXX –Present

**President**, WVU Chemistry Club March XXXX –June XXXX

**Participant**, CIRRUS Conference January XXXX

**Member**, WVU Chemistry Journal Club May XXXX –August XXXX