

# James Cunningham

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## EDUCATION

**West Virginia University**, Morgantown, WV

Expected: May XXXX

Bachelor of Science in Resource Management; Minor in Environmental Protection

Overall GPA: 3.7/4.0 – Major GPA: 3.6/4.0

## INTERNSHIP & JOB SHADOWING EXPERIENCE

### Intern Abstractor

May XXXX – August XXXX

*West Virginia Land Services*, Charleston, WV

- Researched deeds, maps, plots of land, taxes, mortgages and right-of-ways of proven land ownership through gas, oil and all minerals rights
- Drove to numerous courthouses within three states (West Virginia, Ohio, and Pennsylvania)
- Obtained leases from property owners
- Generated new business with energy firms, title companies, and banks

### Land Negotiator Intern

May XXXX – August XXXX

*Southwestern Energy*, Morgantown, WV

- Prepared and filed documents for lease acquisitions and divestitures
- Provided customer relation services to landowners and partners
- Demonstrated knowledge of regulations and industry changes
- Administered oil and gas leases, titles, and title curative

### Job Shadow

March XXXX

*Kirk King Law Office*, Waynesburg, PA

- Reviewed and organized title work property searches and mortgage lien checks
- Observed the daily activities of a abstractor in the office and in the field

## WORK EXPERIENCE

### Waiter

June XXXX – Present

*Boston Beanery*, Morgantown, WV

- Use customer service skills in a fast-paced environment
- Operate cash register with up to \$1,000 on a daily basis

## ASSOCIATIONS/VOLUNTEER WORK

WVU Society of Environmental Professional Students Club

January XXXX – Present

Sierra Club Member

August XXXX – Present

NAAEE Member

August XXXX – Present

## HONORS/AWARDS

Promise Scholarship

August XXXX – Present

## SKILLS

Microsoft Office (Word, Excel, PowerPoint, Project, Tester), MatLab, and Ansys