**MAYA WOODBURN**

304-555-5555 | Professional.Email@gmail.com | [View Home Address Guidelines](https://careerservices.wvu.edu/files/d/327ce199-8c12-4611-8170-1135c5f03669/resume-checklist.pdf)

# EDUCATION

 **West Virginia University,** Morgantown, WV Expected: May XXXX
 Bachelor of Arts in Dance, Minor in Entertainment Media

# RELEVANT EXPERIENCE

**Gymnastics Center,** Fairmont, WV July XXXX–Present

*Tumbling Instructor*

* Instruct Mommy and Me tumbling class for 2 year olds
* Spot up to 10 students, ages 2-9 years old in basic tumbling skills
* Teach and instruct proper form and technique

**Dance Forever,** Bridgeport, WV July XXXX–June XXXX

 *Dance Instructor*

* Taught and instructed tap, jazz and ballet classes up to 15 students ages 2-9 years old
* Choreographed and developed new routines
* Prepared students’ individually and as a team for performances and competitions

# WORK EXPERIENCE

**Kroger,** Morgantown, WV September XXXX–Present

 *Cashier (part-time)*

* Utilize time-management skills to provide high-quality customer service
* Communicate professionally with management
* Demonstrate attention to detail and multi-tasking skills by maintaining a 99% accuracy rate at the register

# ACTIVITIES

**Dance Forever,** Bridgeport, WV February XXXX–June XXXX

* Gained experience in tap, ballet, jazz, hip-hop, point, lyrical, and tumbling
* Competed on a national level with all-star dance and all-star cheerleading teams

**HONORS**

WV Promise Scholarship XXXX–Present

Certified in CPR and First Aid, American Red Cross XXXX–Present

Competitive Varsity Cheerleader (State & Regional Champions) XXXX–XXXX

**COMMUNITY SERVICE/CLUBS**

Soup Opera XXXX–XXXX

Scott Homeless Shelter XXXX–XXXX

**COMPUTER/ADDITIONAL SKILLS**

Microsoft Office Suite, Video Star, iMovie, and Pinnacle Studio (Movie Editing and Screen Recording)